



www.m3v.net
11925 East 65th Street, Indianapolis, Indiana 46236
Phone: 317-574-0727 Fax: 317-663-4775

M3V, LLC Environmental Outsourcing Program

Many environmental departments are under headcount restrictions and thus challenged to accomplish typical day-to-day activities (e.g., general compliance, TRI and annual emissions inventories reporting, etc.), not to mention large projects such as internal auditing, implementation of compliance tracking systems, and New Source Review permitting. Staffing issues associated with organizational changes, turnover and medical leave further compound the challenge. With a focus on expediting the necessary environmental permits, an already overloaded environmental staff can fall behind in completing routine day-to-day tasks, thereby creating an unacceptable compliance risk.

M3V provides turn-key environmental compliance services for industrial clients in Indiana, as well as throughout the United States. Qualified and experienced environmental personnel from our various offices are able to support facilities by assuming some or all of the environmental compliance responsibilities. We can be present on-site for months at a time or on a periodic basis, such as once a week or once a month. Our environmental specialists have a high degree of expertise in many industries and are familiar with applicable federal, state, and local regulations. Our specific approach involves an interactive Web-based Environmental Management Database that contains all the environmental tasks and documents related to the client's facility activities, including an environmental task planner. This website program enables both M3V and the client to improve communications, increase efficiency and ensure that the paper work is done properly in a timely fashion and that the ultimate goal of compliance assurance is accomplished.

The overall objective of M3V is to work together with our clients to achieve a mutually beneficial, long-term partnership built on the continuous improvement of our compliance solutions.

Many companies are utilizing our outsourcing services as a method of:

- Focusing on their core business;
- Eliminating costly training curves;
- Achieving more efficient as well as improved compliance.

M3V's Environmental Outsourcing program guarantees compliance with the federal and state environmental agencies having applicable jurisdiction for the client's facility. Compliance is guaranteed via Environmental Outsourcing, provided that our client's facility and staff act accordingly to compliance guidance recommendations made by M3V staff, related to the listed items serviced under the Environmental Outsourcing Program. If a facility is found to be out of compliance by the state or the federal agency for items covered under the Environmental Outsourcing Guarantee, M3V will correct the violations and assume responsibility for any assessed fines against your facility. M3V is not responsible for compliance on items not listed in the final Environmental Outsourcing agreement, as signed by M3V and the facility, or compliance on items where the facility failed to follow M3V's compliance guidance recommendations.

We also offer our clients the "M3V Environmental Outsourcing Guarantee".



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Services & Solutions

M3V can assist clients with their permitting and compliance needs. M3V provides services in the following areas:

- Tracking applicable regulatory developments.
- Obtaining requisite environmental permits for existing and new operations.
- Preparing and filing required environmental reports.
- Representing the client during agency inspections and meetings

Typical Tasks

To assist clients with the management of environmental compliance, M3V begins with a comprehensive environmental audit. Our staff conducts a comprehensive review of the operations and manufacturing processes at the client's facility to assess its compliance with applicable federal, state and local environmental laws and regulations permit terms and conditions. The audit covers compliance with environmental laws and regulations implemented under the authority of the Clean Air Act, the Clean Water Act, the Resource Conservation and Recovery Act, the Emergency Planning and Community Right-to Know Act (SARA Title III), the hazardous substance release reporting requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, and the Toxic Substances Control Act. This work is prepared in accordance with State Audit Privilege Statute, which pertains to Voluntary Environmental Audits. In accordance with this policy, each document prepared during the audit is marked as Environmental Audit Report; Privileged Document. All information reviewed and collected in regards to this audit is treated as strictly confidential, and, if requested, all field notes and supporting documentation related to the audit can be returned to the client's facility at the conclusion of the audit report. A draft of the final report is presented to the client within two weeks of audit completion.





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After identifying the client's environmental needs, M3V may provide the tasks such as:

1. Provide monthly waste disposal log compliance status inspections to ensure that all of the record keeping, monitoring and data gathering are done correctly and in a timely manner. The task may include Hazardous waste site inspection
2. Quarterly equipment inspections (if applicable) as required by the client's permit. We verify the differential pressure, flow rates, perform a leak test, and inspect the mechanical and electrical components for proper operations (i.e., fan load amperage, belt correctly tensioned, solenoids timing, pulse valves pressure, etc.).
3. Reporting to state agency, EPA and LEPC before March 1 of the Hazardous Chemicals (if applicable) stored on site over the threshold quantities, as required by the Emergency Planning and Community Right-to-Know Act Section 312 (SARA Tier II reports).
4. Reporting to state agency before July 1 the annual emission statement (if applicable).
5. Quarterly and annual compliance certification which includes:
 - The identification of each term or condition of this permit that is the basis of the certification;
 - The compliance status;
 - Whether compliance was continuous or intermittent;
 - The methods used for determining compliance of the source, currently and over the reporting period consistent with the state Rules and such other facts, as specified in the permit.
6. Quarterly compliance ground water monitoring report. The reports are submitted within thirty days of the end of the reporting period.
7. Reporting to state agency and EPA before July 1 the Hazardous Chemicals processed or otherwise used during the previous year in excess of the threshold quantities, as required by the Emergency Planning and Community Right-to-Know Act Section 313 (Form R Reports).
8. Maintain on line MSDS data base, Environmental Task Manager and Chemical Management databases for accurate inventory, task management and reporting.
9. Prepare and update Spill Prevention, Control and Countermeasures Plan and inspect the facility as required in the plan,
10. Prepare and assist with the implementation of Storm Water Pollution Prevention Plans,
11. Prepare and update Risk Management Plans and Process Safety Management Plans as required by EPA or OSHA regulations.
12. Prepare and implement Corrective Action Plans and soil/groundwater remediation programs to address contamination.
13. Phase I and II environmental site assessments
14. Air, wastewater, soil, solid waste sampling and interaction with laboratories
15. Training related to various Environmental, Health and Safety issues
16. Develop custom software applications for managing environmental compliance information.



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M3V Environmental Outsourcing Program Benefits

- **Reduced cost of compliance**, allows a company to avoid the cost and effort associated with recruiting, employment benefits, training and career management typically required for permanent employees.
- **Reduced risk of noncompliance** through M3V's proprietary software, established relationships with regulatory agencies and up-to-date knowledge of regulations.
- **Enhanced public and business-to-business image** through M3V's process improvements and ability to integrate environmental issues with business priorities and market drivers.
- **Save time and money** using a consultant who already has an understanding of the client's business segment and who functions as an essential part of the environmental team. Our consultants come equipped with knowledge and skills to assist an organization in enhancing its compliance status. M3V is able to rapidly acquire an intimate understanding of a facility's applicable regulatory issues to ensure that the consultant can be immediately effective in their assigned role.
- **Reach rapid and cost-effective solutions**, with a consultant who invests time in understanding your business and has a stable pool of appropriate resources to meet the client's needs.

